## CPMG MANAGED ASSOCIATION RECORDS INSPECTION AND COPYING REQUEST

Please provide the following information in order to copy / inspect Association records. The records you have requested will be made available to you five (5) business days after our office receives this notice, during normal business hours 9:00 AM- 6:00 PM, Monday through Friday, excluding legal holidays. If your Association's Governing Documents specify a shorter time period than five (5) business days for availability of documents for inspection, the information will be provided as required within the business hours stated above.

Copy Charge: \$.25 per page HOMEOWNER ASSOCIATION NAME: HOMEOWNER NAME: \_\_\_\_\_(PLEASE PRINT) YOUR ADDRESS IN THE ASSOCIATION: ALTERNATE ADDRESS (IF APPLICABLE): DOCUMENTS REQUESTED: PURPOSE OF DOCUMENTS / YOUR INTENT FOR USE: By signing below, you are agreeing that the documents requested will be used only for the intent stated above. SIGNATURE: \_\_\_\_\_ DATE: